

## ELTC Minutes 1<sup>st</sup> November 2017

Present HP Rose H MB HK RH CD JS VF

Apologies: JW RO AP

	Item	Action
1	<p>Minutes of previous meeting: The minutes of the previous meeting held on 3<sup>rd</sup> October accepted as an accurate account.</p> <p>A confidential matter was discussed and a follow up action was proposed. The action was put the vote and 7 present voted in favour and one abstained.</p> <p>Matter arising from previous minutes:  <b>Honours Board:</b> Almost completed  <b>Roles:</b> Rose followed up by circulating draft summaries to the committee which were collated and are now on the website  <b>Notice board:</b> JS back in contact with WNST re extension deadline  <b>Complaints Update:</b>            (1) Sunday 2<sup>nd</sup> April: closed            (2) Sunday 28<sup>th</sup> June: Rocky to send confirmation and refund to complainant.  <b>Ball Machine:</b> details re how to hire will be communicated to members at AGM  <b>Coaches:</b>            Peter has submitted copy of renewed DBS dated 23<sup>rd</sup> August 2017 and has also renewed his LTA License on 18<sup>th</sup> September as confirmed by the LTA. LTA have also confirmed Oli's DBS and that a copy has been requested.            Coaches Agreement: LTA yet to feedback re agreement.            LTA have provided welcome support whilst documents were gathered for the clubs relevant details for registration and eligibility for tournaments etc.  <b>Trees and hedges:</b> Rosette has been asked to summarise what needs doing and in priority order.  <b>Knotweed:</b> Following a visit to the Cumberland Jackie contacted another recommended contractor and arranged a site visit and quote. This was circulated to the committee in advance of the meeting for feedback and all present agreed it was acceptable and that they should be instructed to go ahead. Jackie will contact and also ask for guidance regarding precautions and signage. Will ask Rosette if she can help co-ordinate too.  <b>Courts:</b> Jackie reported that she met with the Cumberland Groundsman, Steve to review their court maintenance.            Once a week he shovels clay from back of courts to middle and re brushes - Hak has bought the same plastic shovels and they are in our cupboard. Suggestion was to maybe arrange a rota do this Saturday mornings. He also stores smaller bags from a different supplier outside and recognized that he should protect them now that he knows what happened to ours although they don't have the fox issue that we have! They also have a little water bath for members to walk through to get the clay off just outside the court which is well used by members. He bought this from Trevor May. All thought we could do the same and Hak will look up cost. Members do brush courts after their session, starting at net they sweep from left to right back towards baseline            Shoes no issues whatsoever - policy is tennis shoes for members and visiting teams.            Brushes are on hooks from Halfords at the end of each court - this was discussed and all agreed good idea to buy 2 more plus 4 hooks too – Mindy can drill to the posts.</p>	<p></p> <p>CD</p> <p>JW</p> <p>JS</p> <p>RH</p> <p>RH</p> <p>JS</p> <p>HK</p>

	<p>He has a good line brush which is simple to use but he said it is mainly unused - line visibility was about the same as ours and players check the mark.</p> <p>The tractor is of course a benefit but their courts useage / footfall is way more than ours and they have 5 clay courts in use all day until at least 7.00pm and all weekend.</p> <p>He was chuffed to be invited to our club and it was a really enjoyable afternoon.</p>	
2	Secretary: AGM notice went out via email on 25 <sup>th</sup> October and has been posted on the noticeboard.	
3	Men's Captain: Jean Chalaby has kindly taken on the co-ordination of the Wednesday Squad Training.	
4	Ladies Captain: Team 1. Valerie reported 2 matches played. Lost one, won one. JS said team 2 won their 3 <sup>rd</sup> match which was at home.	VF
5	<p>Membership: Report from Richard</p> <p>£40,006 income.</p> <p>A big thanks to Rose for all her hard-work in new member processing. As the meet/greet is all her own work and we have had a bumper number of new members.</p> <p>The next scheduled maintenance visit is 14-Nov (weather dependent).</p> <p>All present agreed it would be good to ask Richard if this could be postponed due to leaves.</p> <p>This would give time for all to review suitable container for storing the clay too.</p>	RH
6	<p>Fixtures Secretary: Julian had given a print out of a report for the meeting where he noted that he could not attend due to Mens Squad night on top of which he needed he practice ahead of a match the next day (Thurs 2<sup>nd</sup> Nov). Julian had reported that Club Fixtures Results are updated and posted on the Fixtures board.</p> <p>A number of match dates have been postponed or not yet agreed but it is still early in the season. Julian had emailed the full report shortly before the meeting and all present had not had time to read it in full and would read and comment at a later date due to time constraints.</p>	
7	<p>Treasurers Report:</p> <p>Financial report ready for honorary auditors.</p>	
8	<p>Social Secretary:</p> <p>Halloween Party was great success. Members old and new came along and the feedback was fantastic and to thank all involved.</p> <p>Still evaluating which lockable fridge to buy.</p> <p>New Blossom local childrens group are hiring on Mondays.</p>	
9	Bar steward: working with Rocky to arrange new fridge.	
	<p><u>AOB</u></p> <p>Memorial Bench</p> <p>Sue has been asked to find out when we can expect delivery.</p> <p style="text-align: center;"><b>Next Meeting : To be confirmed after AGM</b></p>	HK

